

**GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION & PROFESSIONAL TRAININGS
(NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION)**

INSTRUCTIONS TO BIDDERS

This Tender document shall be used for submission of Competitive Bidding for the purchase of various items, stock and services for NAVTTC, Islamabad. Interested bidders (manufactures/suppliers/authorized dealers) may download the tender document from the PPRA's and NAVTTC's websites. The bidders with the lowest evaluated bid will be awarded purchase contract. The detail evaluation criteria has been prepared and attached with these instructions.

2. This document contains following:-
- a. Terms and conditions for each tender.
 - b. Evaluation Criteria.
 - c. Detail of the items quantity and specifications.

TERMS & CONDITIONS FOR TENDER SUBMISSION.

- i) Tender to be filled in carefully, (preferably typed). Any correction/alteration is not allowed. Each page must be signed and stamped, incomplete forms will not be accepted.
- ii) Single stage-one envelope bidding procedure specified in the Public Procurement rules, 2004 shall be followed for receiving and processing the bids. Bid Security/Earnest Money equal to **3% of quoted price** as mentioned in Tender Documents in the shape of Pay Order/Bank Draft is required in the name of Deputy Director (GA), NAVTTC HQs, Islamabad. The tenders which are found deficient of the Earnest Money will not be considered.
- iii) No personal cheque will be acceptable at any cost. In case the tender is accepted by the competent authority, the earnest money will be retained till delivery of all items within the stipulated period. The earnest money of the un-successful bidders will be returned on receipt of a written request.

Bidder's Signature: _____

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- iv) For each items the manufacturers/company name/brand name or equivalent must be quoted. Firms for supply of office stationery, allied items equipment's and livery items should offer rates for more than 25% items having sufficient stocks of each items. The physical inspection may be conducted.
- v) The firm should clearly indicate as to whether GST is included in the offered rates.
- vi) The bid must indicate sound financial status of the bidder. It may duly be supported by any evidence like certificate from a reputed bank.
- vii) The past relevant experience of the bidder will be an added advantage, as indicated in the evaluation criteria.
- viii) National Tax No., GST Registration Number and Vendor Number and bank account number must be indicated by each bidder.
- ix) Bid validity period till **30-06-2018** must be clearly mentioned in the bid.
- x) The bidder will have to submit an affidavit on stamp paper of **Rs.50/-** that the firm has not been blacklisted in the past on account of inefficiency to any public sector organization. The affidavit should be attested by the Notary Public. On account of submission of false statement, the firm shall be blacklisted and debarred from bidding process.
- xi) If any item is found substandard, defective and not meeting the prescribed specifications, the same will not be accepted in any circumstance and action will be taken against the supplier. This may range from forfeiting of bid security to blacklisting of firm for future participation in the procurement process.
- xii) Any lapse in fulfilling requirements or any other stipulated condition (s) in the tender shall render the bid liable to rejection.
- xiii) The contract award will be given to the lowest evaluated bidder. The bids shall be evaluated by the Purchase/Tender Committee whose decision will be treated as final.
- xiv) The Result of the bid evaluation, in the form of a report will be announced ten days prior to the award of contract to the successful bidder. In case of any complaint of bidder, a Re-dressal Committee already composed in the NAVTTC will address grievances.
- xv) Successful bidder will be bound to provide performance security in shape of bank guarantee (BG) equal to 10% of the contract amount, otherwise department will retain 10% from the firm's billed amount against supply/contract value on each occasion as a performance security, as mentioned in tender documents.

Bidder's Signature: _____

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- xvi) Bidders are requested to quote the best and final price and negotiations on the prices once quoted/offered are not permissible under the Rules. The procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Procuring Agency shall upon request communicate to the bidder, the grounds for its rejection, but is not required to justify those grounds
- xvii) The interested manufacturer/authorized dealers/suppliers must give full address of Head Office & Branch Offices with Telephone/Fax Numbers and contact persons.
- xviii) Income Tax/any other tax if livable will be deducted at source on the prescribed rate for onward payment to the Income Tax Department/Government of Pakistan.
- xix) The Successful manufacturer/authorized dealer/suppliers shall have to complete the supply within 10 days of receipt of the Supply/work Order. In case supply/work is not carried out within stipulated period a penalty @ **0.1% per** day of the amount of pending items of supply order shall be imposed and amount will be deducted from the bills of supplier.
- xx) Receipt of incomplete supplies or delay in services will render the supply order liable to be cancelled and the supply order will be awarded the next lower (2nd) evaluated bidder.
- xxi) Earnest money will be forfeited if a bidder withdraws his bid during the bid validity period. If the supplier/firms does not supply as per supply order or fails to supply according to terms and conditions and in case of default, the earnest money will be forfeited and firm can be debarred from the business with the office.

Bidder's Signature: _____

EVALUATION CRITERIA

Sealed bids should reach the Assistant Director (GA), NAVTTC, Evacuee Trust Complex, F-5/1, Islamabad as per schedule published in tender notice. The bids received within the stipulated time and date will be opened by the Tender Committee on the same day in the presence of the bidders or their authorized representatives, who choose to be present on the occasion. Bids will be evaluated on afore mentioned prescribed criteria Results of bidding will be announced in the form of Evaluation Report giving justification for acceptance or rejection of bids in observance of Rule-35 of PP Rules-2004.

3. I/We have read and agree with the above mentioned terms and condition.

Name of
Bidder/Firm/Supplier_____

Signature: _____

Date: _____

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SPECIFICATIONS

(TENDER NO. 1)

STATIONARY & TONORS FOR COMPUTERS PRINTERS/PHOTOCOPY & FAX

A. LIST OF STATIONERY ITEMS

SL. NO.	NAME OF PROCUREMENT	SPECIFICATION	QTY.	MAKE/ BRAND	Unit rate Incl. GST
1.	ATTENDANCE REGISTER	NO.04	24 Nos.		
2.	BALL POINT [PIANO OR EQUIVALENT]	CAP / CLIPPER / SLIDER	300 Pkts		
3.	UNI-BALL EYE OR EQUIVALENT	4B-150 OR EQUIVALENT	100 Pkts		
4.	BINDING SHEETS – PLASTIC / CARD	A-4 & LEGAL SIZE, (FINE QUALITY)	50 Pkts		
6.	BOX FILE/FOLDER [IMPORTED OR EQUIVALENT]	A-4	60 Nos.		
7.	CALCULATOR FINANCIAL [CASIO OR EQUIVALENT]	PORTABLE DESKTOP, 2- WAY POWER, 14-DIGIT	36 Nos.		
8.	CUT BOX (FILE BOX) [ALFALAH OR EQUIVALENT]	STANDARD	48 Nos.		
9.	DAK FOLDER/PAD (AS PER SAMPLE)	LEATHER (FINE QUALITY)	12 Nos.		
10.	DIARY REGISTER	NOs. 12 & 14	36 Each		
11.	DRAFT PAD (AS PER SAMPLE)	A-4 SIZE (FINE QUALITY)	300 Nos.		
12.	DRAFT PAD (SMALL) (AS PER SAMPLE)	A-5 SIZE (FINE QUALITY)	300 Nos.		
13.	DRAFT PAD (AS PER SAMPLE)	POCKET SIZE, FINE QUALITY	300 Nos.		
14.	DUSTER WHITE BOARD	STANDARD SIZE	12 Nos		
15.	D-RING FILES	A-4 (PLASTIC)	100 Nos.		

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SL. NO.	NAME OF PROCUREMENT	SPECIFICATION	QTY.	MAKE/ BRAND	Unit rate Incl. GST
16.	ENVELOP (BROWN) [IMPORTED OR EQUIVALENT]	A-4 SIZE (100GMs Paper)	2500 Nos.		
17.	ENVELOP (BROWN)	S.E. 5, 6, 8 (100GM)	1000 Each		
18.	ENVELOP (WHITE) [IMPORTED OR EQUIVALENT]	A-4 SIZE (100GM)	500 Nos.		
19.	ENVELOP (WHITE) Top Pocket with Gum	S.E. 5, 6 (100GM)	500 Each		
20.	ERASER [PELICAN GERMANY OR EQUIVALENT]	AL-30 OR 20	12 Pkts		
21.	FILE COVER (AS PER SAMPLE)	FINE QUALITY	1000 Nos.		
22.	FILE FLAPPER with NAVTTC Logo	Green Color (REXENE) FINE QUALITY	1000 Nos.		
23.	FILE TAGS (PUNCHED) BUNDLE	STANDARD (SUPERIOR QUALITY)	500 Bndls		
24.	Pointer Soft Liner	10 Pointer Plus 0.3mm [FLPTP 03]			
25.	GRIP FILE [Alfalah OR EQUIVALENT]	A-4 SIZE	100 Nos.		
26.	GUM STIC [UHU MADE IN GERMANY OR EQUIVALENT]	40GM, Stic	500 Nos.		
27.	HIGHLIGHTER [STABILO BOSS Korea OR EQUIVALENT]	As per sample	100 Nos.		
28.	LEAD PENCIL PACKET	H.B GOLD FISH (7000) OR EQUIVALENT	500 Pkts		
29.	LOG BOOK (A-4 SIZE)	NO. 8	50 Nos.		
30.	MARKER PERMANENT [STABILO BOSS OR EQUIVALENT]	Yellow, Green, Pink	12 Nos.		
31.	MARKER WHITE BOARD [STABILO BOSS OR EQUIVALENT]	Black or Brown	12 Nos.		
32.	MARKER (BLACK/BLUE/GREEN/RED) [DOLLAR OR EQUIVALENT]	Permanent/Non-permanent	60 Nos.		

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SL. NO.	NAME OF PROCUREMENT	SPECIFICATION	QTY.	MAKE/ BRAND	Unit rate Incl. GST
33.	NOTE SHEET PAD [OFF SET (IMPORTED) PAPER 100 SHEET]	A/4	250 Nos.		
34.	PAPER CLIPS [THREE FLOWER OR EQUIVALENT]	36 MM	150 Pkts		
35.	PAPER CUTTER	SUPERIOR WITH BLADE	36 Nos.		
36.	PAPER PIN	FINE QUALITY	100 Pkts.		
37.	PAPER PUNCH (LARGE)	DOUBLE HOLE/KW-9670- KW 9330	10 Nos.		
38.	PAPER PUNCH	SINGLE HOLE, LONG HANDLE, HEAVY DUTY, PLIER TYPE	48 Nos.		
39.	PEN HOLDER	FINE QUALITY	12 Nos.		
40.	PEON BOOK	120-PAGES	60 Nos.		
41.	PAPER [Double AA (IMPORTED) OR EQUIVALENT]	90 GM (A-4 SIZE)	500 Reams.		
42.	PAPER [Double AA (IMPORTED) OR EQUIVALENT]	80 GM (Legal SIZE)	200 Reams.		
43.	POST-IT PAD (YELLOW CHIT PAD)	Size 2"x2", 3"x2", 5"x3"	50 Each		
44.	RULED REGISTER [LUCKY OFFSET PAPER OR EQUIVALENT]	NOs. 8, 10 & 12	50 EACH		
45.	SCALE (STAINLESS STEEL)	12" SIZE	30 Nos.		
46.	SCISSORS (Stainless steel blade) [JAPAN OR EQUIVALENT]	8" Size	24 EACH		
		10" Size	24 EACH		
47.	SCOTCH TAPE [OSAKA OR EQUIVALENT]	1½", 72 YARDS ,	200 Nos.		
48.	SCOTCH TAPE (TRANSPARENT) [STAR OR EQUIVALENT]	YARDS 1" X 72,	200 Nos.		
49.	SHARPENER [GERMANY/CHINA OR EQUIVALENT]	(STEEL) GOOD QUALITY	12 Pkts		

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SL. NO.	NAME OF PROCUREMENT	SPECIFICATION	QTY.	MAKE/ BRAND	Unit rate Incl. GST
50.	SHORTHAND NOTE BOOK	100 PAGES (FINE QUALITY)	50 Nos.		
51.	SHORTHAND PENCIL [GOLDFISH OR EQUIVALENT]	LIGHT IMPRESSION (FINE QUALITY)	12 Pkts		
52.	STAMP PAD [CRYSTAL OR EQUIVALENT]	FINE QUALITY	12 Nos.		
53.	STAPLER MACHINE [MAX JAPAPN OR EQUIVALENT]	HEAVY DUTY KW-50LBN	10 Nos.		
54.	STAPLER MACHINE (LARGE) [MAX JAPAPN OR EQUIVALENT]	SIZE (MAX) HD- 50, KW-5675, DELI	50 Nos.		
55.	STAPLER MACHINE (SMALL) [MAX JAPAPN OR EQUIVALENT]	24/6 SIZE	100 Nos.		
56.	STAPLER PIN [PICASSO OR EQUIVALENT]	23/10	100 Pkts.		
		23/13	-do-		
		23/15	-do-		
		NO. 369	-do-		
57.	STAPLER PIN REMOVER	KW-5080	50 Nos.		
58.	STOCK REGISTER	NO. 2	12 Nos		
59.	TABLE SET [SENIOR-20 OR EQUIVALENT]	REXENE	06 Nos.		
60.	Color Photo Paper (Micro porous resin coated)	A4, 260Grms (20 sheets per pack)	5 pack		
61.	PAPER [Double AA (IMPORTED) OR EQUIVALENT]	90 GM (A3 Size)	12 RIMs		

NOTE: IN CASE OF NON-COMPLIANCE OF ABOVE SPECIFICATION, BID SHALL BE SUBJECT TO REJECTION

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B. List of TONERS FOR COMPUTER PRINTERS

Sr.#	Item	Make & Model	Qty.	BRAND / MAKE	Unit Rate Incl. GST		
					Original	Refilled	China Made
1.	TONER PRINTER	HP LASER JET Pro 400 M401dn	24				
2.	TONER Printer	HP-402 DN	24				
3.	TONER PRINTER	HP LASERJET P-1005	12				
4.	TONER PRINTER	HP LASERJET 1022	12				
5.	TONER PRINTER	HP-1320	18				
6.	TONER PRINTER	HP-2015	18				
7.	TONER PRINTER	HP-2055	24				
8.	TONER PRINTER	HP-3600DN [COMPLETE SET]	12				
9.	TONER PRINTER	HP-3600DN BLACK CARTRIDGE	12				
10.	TONER COLOUR PRINTER	HP-3525 FULL SET	02				
11.	TONER COLOUR PRINTER	HP-3525 BLACK CARTRIDGE	02				
12.	TONER COLOUR PRINTER	HP-4025 FULL SET	02				
13.	TONER COLOUR PRINTER	HP-4025 BLACK CARTRIDGE	02				

C. LIST OF TONORS FOR FAX MACHINES

Sr.#	Item	Make & Model	Qty.	BRAND/ MAKE	Unit Rate Incl. GST		
					Original	Refilled	China Made
1)	TONER FAX	PANASONIC KX FL 612	06				
2)	TONER FAX	PANASONIC KX-FL 402	06				
3)	TONER FAX	Panasonic Kx-FAT-92KX-FL612	06				
4)	TONER FAX	Panasonic KX-FA 136-A	06				

D. LIST OF TONORS FOR PHOTOCOPY MACHINES

Sr. #	Item	Make & Model	Qty.	BRAND	Unit Rate Incl. GST		
					Original	Refilled	China Made
1)	TONER PHOTOCOPIER	KONICA MENTOTA-501	10				
2)	TONER PHOTOCOPIER	KONICA MINOLTA BIZHUB 163 (LIGHT DUTY)	05				
3)	TONER PHOTOCOPIER	KONICA MINOLTA 7416-C	05				
4)	TONER PHOTOCOPIER (BLACK CARTRIDGE)	REKO - 2352	05				
5)	TONOR PHOTOCOPIER	TOSHIBA DIGITAL MODEL E-STUDIO-2803	12				

NOTE: IN CASE OF NON-COMPLIANCE OF ABOVE SPECIFICATION, BID SHALL BE SUBJECT TO REJECTION.

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SPECIFICATIONS

(TENDER NO. 1A)

B. LIST OF MISCELLANEOUS ITEMS

SL. NO.	NAME OF ITEMS	SPECIFICATION	QTY	MAKE / BRAND	Unit Rate Incl. GST
1.	AIR FRESHENER [CROWN, GUCCI OR EQUIVALENT]	300ML	100 Nos.		
2.	D.D.T POWDER [Mortein OR EQUIVALENT]	300 Grams	24 Nos.		
3.	DUSTER COTTON [FALLALANE OR EQUIVALENT]	SIZE 24"X40"/ 24"X24"	300 Nos.		
4.	DISH WASHING SOAP [LEMON MAX OR EQUIVALENT]	LONG BAR	15 Dozens		
	DISH WASHING LIQUID [LEMON MAX OR EQUIVALENT]	Ultra Dish wash cleaner (475ML)	48 Bottles		
5.	DISH WASHING FOAM [SCOTCH BRIGHT OR EQUIVALENT]		30 Dozens		
6.	DRY MOP (HARD BROOM)	FINE QUALITY	100 Nos.		
7.	MOP (PUJARA)	4KG WITH ROPE,	100 Nos.		
9.	GLINT GLASS CLEANER	500 ML	36 Nos.		
10.	INSECT KILLER SPRAY [MORTEIN OR EQUIVALENT]	400 ML	200 Nos.		
11.	CELL (PENCIL) [PANASONIC OR EQUIVALENT]	AAA, 1.5 VOLT	50 Dozens		
12.	CELL (WALL CLOCK) [PANASONIC OR EQUIVALENT]	AA R6, 1.5 VOLT	20 Dozens		
13.	TEA SET High quality Imported BONE CHINA or Equivalent (22 Piece)	With NAVTTC Logo	12 Sets		
		Without NAVTTC Logo	12 Sets		
14.	Dinner Set (Crockery) 72 Piece Imported BONE CHINA or Equivalent	With NAVTTC Logo	10 Sets		
		Without NAVTTC Logo	10 Sets		
15.	Tissue Paper (Luxury) [ROSE PETAL OR EQUIVALENT]	200 Sheets/box (200X250)mm	200 Boxes		
16.	Tissue Paper (Perfumed) [ROSE PETAL OR EQUIVALENT]	100 Sheets/box (200X250)mm	150 Boxes		
17.	TOILET Roll [ROSE PETAL OR EQUIVALENT]	Washroom Role	600 Nos.		

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SL. NO.	NAME OF ITEMS	SPECIFICATION	QTY	MAKE / BRNAD	Unit Rate Incl. GST
18.	SOAP [LUX OR EQUIVALENT]	125 GM	40 Dozens		
19.	TOWEL (LUXURY SIZE) [Bed & Bath or Equivalent]	100% COTTON 30"x56" SIZE	04 Dozen		
20.	TRAY FOR MAIL (PLASTIC) [DAK TRAY]	BATH SIZE	04 Dozen		
21.	WASHING POWDER [Lemon Max OR EQUIVALENT]	150 GM, ½ KG	30 Pkts Each		
22.	WASTE BASKET (PLASTIC) LARGE SIZE	FINE QUALITY	50 Nos.		
23.	SWEEP (DETTOL SURFACE CLEANER)	FINE QUALITY	200 Nos.		
24.	TOILET BRUSH	SUPERIOR QUALITY	50 Nos.		
25.	LOTA PLASTIC	FINE QULITY	24 Nos.		
26.	PHYNILE (LARGE BOTTLE) [FINIS OR EQUIVALENT]	2 Ltrs	150 Bottle		
27.	Bathroom Cleaner (Harpic or Equivalent)	Active Fresh Toilet Cleaner Pine 500ml	48 Bottle		
28.	PHYNAIL TABLETS GOOD BRAND	¼ kg	100 Pkts		
29.	PLASTIC BOTTLE (MEDIUM)	20 LTR FINE QUALITY	50 Nos.		
30.	ACID BOTTLE [RED SWEEP OR EQUIVALENT]	500ML, Concentrated	60 Nos.		
31.	WIPER (LARGE)	FINE QUALITY	24 Nos.		
32.	LIGHT PLUGS with Box [LEAR China or Equivalent]	(MULTI PIN) WITH BOX (CHINA FITTING)	60 Nos.		
33.	POWER PLUG WITH BOX [LEAR China or Equivalent]	FINE QUALITY (CHINA FITTING)	48 Nos.		
34.	COMBINED MULTI-PIN SWITCHED SOCKET with Box [LEAR China or Equivalent]	25-32 AMP	48 Nos.		
35.	CHOKE FOR TUBE LIGHTS (40WATT) [PAKLITE OR EQUIVALENT]	FINE QUALITY (CHINA/LOCAL)	72 Nos.		
36.	SMD Lights (LED) Phillips or equivalent	20 Watt	36 No.		
37.	Thermos (Imported)	5 Liters	Each		
38.	Steno Set (Telephone)	TIP or	05 set		

		equivalent			
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SL. NO.	NAME OF ITEMS	SPECIFICATION	QTY	MAKE / BRAND	Unit Rate Incl. GST
39.	ENERGY SAVERS [PHILIPS OR EQUIVALENT]	11 Watt	120 Nos.		
		23 Watt	120 Nos.		
40.	TUBE RODS (LARGE & SMALL) [PHILIPS OR EQUIVALENT]	22 Watt	120 Nos.		
		40 Watt	120 Nos.		
41.	STARTER S2, S10 FOR TUBE RODS [PHILIPS OR EQUIVALENT]	FINE QUALITY (CHINA/LOCAL)	120 EACH		
42.	AC BREAKERS [SCHNEIDER FRANCE OR EQUIVALENT] as per sample	10-AMP 1P	Each		
		32-AMP 3P	Each		
		40-AMP 3P	Each		
		63-AMP 3P	Each		
43.	EXTENSION BOARD with Fuse Protection (2 core, gauge 46/76 wire) [IMPORTED OR EQUIVALENT]	3 M Length,	Each		
		6 M Length	Each		
		9 M Length	Each		
44.	ELECTRIC KETTLE [Kenwood OR EQUIVALENT]	1-LTRE	12Nos		
		2-LTRE	12Nos		
45.	TOOL BOX KIT (ELECTRIC) [BLACK & DACKER OR EQUIVALENT]	COMPLETE KIT	01No.		
46.	MULTI METER [FLUKE OR EQUIVALENT]	MULTI FUNCTIONS	01No.		
47.	Office Door Bell (Wireless) Sogo or equivalent.	Multi Frequency/ Tone	24 NO.		
48.	Electric Wire (Pak cable or Equivalent) 2 core, 46/76 gauge	300 meter role	01 NO.		
49.	Extension Board (Multipoint) with Fuse Protection as per sample [Bush or Equivalent]	China or equivalent	36 NO.		

50.	3 PIN Adaptor (as per sample) [Bush or Equivalent]	China or equivalent	Each		
51.	CAR POLISH [COSMIC OR EQUIVALENT]	200ML	60 NOS.		
52.	CAR LEATHER POLISH [7CF OR EQUIVALENT]	450 ML, LEATHER & TYRE WAX, SHINE PROTECT	60 NOS.		
53.	Artificial Plants with Pot [as per sample]	[Stainless Steel], 18" size, round shape	50 NOS		
54.	Electric Drill Machine [Black & Decker or Equivalent]	Multiple blade size options	01 NOS		
55.	Back Care Cushion	Master Molty foam or Equivalent	12 NOS		

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(TENDER NO. 2)

F. IT AND COMPUTER EQUIPMENTS:

SR.#	ITEM	Specifications	QTY	BRAND	Unit Rate Incl. GST
1)	CABLE TESTER [IMPORTED OR EQUIVALENT]	NETWORKING	03 NOs		
2)	CRAMPING TOOL [IMPORTED OR EQUIVALENT]	NETWORKING	03 NOs		
3)	CDS PACK (PACK OF 10) [MEXELL OR EQUIVALENT]	WRITEABLE	12 NOs		
4)	CABLE EXTENDER	FINE QUALITY	12NOs		
5)	HDMI TO VGA CONNECTOR	A-1	12NOs		
6)	LAN SWITCH TP LINK OR EQUIVALENT	4, 8, 12 PORTS	04 EACH		
7)	LAN CABLE [TP Link or Equivalent]	AMP, CAT-6, 90 METER	01 ROLL		
8)	LAN CONNECTOR	RJ 45/D89	12NOs		
	LINE CORD (TELEPHONE)	3, 6, 9 METER LENGTH	36NOs		
9)	DVDS PACK (PACK OF 10) [MEXELL OR EQUIVALENT]	WRITE ABLE	12NOs		
		RE-WRITEABLE	12NOs		
10)	KEY BOARD [A4 TECH OR EQUIVALENT]	USB CONNECTOR	12NOs		
		WIRELESS CONNECTOR	12NOs		
11)	MOUSE WITH PAD [A4 TECH OR EQUIVALENT]	USB CONNECTOR	12NOs		
		WIRELESS	12NOs		
13)	LCD VGA CABLE	STANDARD	12 NO		
14)	POWER CABLE	STANDARD	12 NO		
15)	USB PRINTER CABLE	STANDARD	12 NO		
16)	ROZUTTE	FINE QUALITY	12 NO		
17)	SPEAKERS [EDIFIER OR EQUIVALENT]	40-WATTS,	06 NO		
18)	SUPER DRIVE Internal [SONY OR EQUIVALENT]	WRITEABLE/ RE-WRITABLE	06 NO		
19)	USB / DATA TRAVELER [KINGSTON OR EQUIVALENT]	16 GB	3 Dozn		
		32 GB	2 Dozn		
		64 GB	1 Dozn		
20)	DATA TRAVELER with cable & casing [WD OR EQUIVALENT]	2TB	05 NO		
21)	Remote Slides Changer	A4 Tech	05 NO		

NOTE: IN CASE OF NON-COMPLIANCE OF ABOVE SPECIFICATION, BID SHALL BE SUBJECT TO REJECTION.

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TERMS AND CONDITIONS FOR IT & COMPUTER EQUIPMENTS

1. Make and Model must be mentioned against each equipment.
2. Authorized dealers of respective brands will be preferred.
3. Authorized dealership/certificate (readable) and broacher of quoted brand of IT & Computer equipments be attached in case of authorized dealers.
4. Warrantee & Guarantee period must be mentioned against each item.
5. List of Mandatory documents & information for Evaluation criteria must be filled in all respects on prescribed format attached at **Annexure-B&C**.

NOTE: IN CASE OF NON-COMPLIANCE OF ABOVE SPECIFICATION, BID SHALL BE SUBJECT TO REJECTION.

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NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION HQS

PRE-QUALIFICATION OF FIRMS / SUPPLIERS
FOR PURCHASE OF PHYSICAL ASSETS

(TENDER NO. 3)

Pre-Qualification of reputed Firms/Suppliers located in Rawalpindi/Islamabad for purchase of physical assets:

PART-I MANDATORY TECHNICAL SPECIFICATION(S) [TO BE FILLED BY THE PARTICIPATING FIRM]

Sr. #	Item	Specifications	Qty	Model #	Rate per unit Incl. GST
1.	BRACKET FAN [PAK FAN OR EQUIVALENT]	14" (COPPER WINDING)	10 NOs		
2.	TILTING LOUVRE FAN [PAK FAN OR EQUIVALENT]	14" (COPPER WINDING)	10 NOs		
3.	WATER DISPENSER (Orient of Equivalent)	HOT, COLD, NORMAL	04 NOs		
4.	LED TV [SONY Bravia Original Japan OR EQUIVALENT]	60" Size, Latest Model	01 NOs		
5.	TV TROLLEY OR STAND	DURABLE, FINE QUALITY (Steel Frame & 7 mm Glass top)	10 NOs		
6.	Portable VEHICLE AIR PUMP (ELECTRIC) (250PSI compressor)	Black & Decker Cordless Air Station Inflator	01 NOs		
7.	AC Unit (Mitsubishi or Equivalent)	1 ½ Ton capacity, DC Invertor type	10 NOs		
		2 ½ Ton capacity (Floor Mounted)	02 NOs		
		4 ½ Ton capacity (Floor Mounted)	02 NOs		
8.	Steel Almirah	19-Guage, 6'x3.5'x16"	15 NOs		
9.	Steel Cabinets	19-Guage	15 NOs		
10.	Heavy Duty Photocopier (Konica Minolta or Equivalent) Annex-A for detail specs.	Monochrome/Color, Internetworking interface, Wifi Interface	03 NOs		
11.	Computer Scanner HP or Equivalent	Having capability of A3 size paper scanning, High Pixel	01 NOs		
12.	Microwave Oven (Dawlance or Equivalent)	42 Litre, Capacity (re-Heating Function only)	05 NOs		
13.	Coffee Maker (Black & Decker or Equivalent)	12 Cup programmable coffee maker	05 NOs		
14.	Carpet Cleaning Machine	Vacuum, Heavy Duty	03NOs		
15.	Floor tiles cleaning machine, Black & Decker or Equivalent	Heavy Duty (Concrete/ Floor tiles cleaning)	01 NOs		

NOTE: IN CASE OF NON-COMPLIANCE OF ABOVE SPECIFICATION, BID SHALL BE SUBJECT TO REJECTION.

(16)

NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION HQS

PRE-QUALIFICATION FOR COURIER & PILOT SERVICES
(TENDER NO. 4)

Pre-Qualification of well-renowned Firms located in Islamabad for courier & pilot services for delivery of urgent official dak/mails of NAVTTC HQs, Islamabad throughout the country. Sealed Bids are invited.

TERMS & CONDITIONS

- i) The firm on the panel will be bound to provide the requisite service(s) on immediate basis when the job is referred to it even at odd hours.
- ii) While submitted rates, the firm should clearly show whether GST is excluded or included in the offered rate(s).
- iii) The firm will be bound to maintain secrecy/security of official dak/mails, in case of non-delivery, the same will be returned to NAVTTC HQs, immediately.
- iv) Time period of each delivery within city, country & abroad should be clearly mentioned in the quoted rates.
- v) Contract period will be valid up to **30th June, 2018**. However, the contract will be extendable for further one year subject to satisfactory services. There will be no change in the approved rates due to any indexation/fluctuation in petroleum prices or others during the contract period.
- vi) Incomplete tenders and / or those without bid security deposit (10%) will not be entertained.
- vii) Financial Position/Bid Forma must be filled as per prescribed format at **Annexure-C**.

CRITERIA

Part-I	Mandatory Documents to be provided by the Firm	Yes	No
1)	The interested firm must have 5-years' experience in relevant filed.		
2)	Availability of Well-trained / certified & expert staff, etc.		
3)	The firm(s) should have their own complete setup in Islamabad / Rawalpindi.		
4)	Telephone, Email / Fax facilities, etc. in Islamabad / Rawalpindi.		
5)	The firm should be registered with Sales Tax and Income Tax Department. Valid documents may be attached.		
6)	The interested parties must have sound financial position with Bank transaction(s) during the last year with Bank credit, proof may be provided.		
7)	Business turn over during last two years especially with public sector organizations, proof may be provided.		

8)	Non Black-listing Certificate on affidavit may be attached with bidding document(s).		
9)	Tender Committee will conduct physical visit of the site-office before the pre-qualification.		

Authorized Dealer Signature & Stamp

(17)

EVALUATION CRITERIA

Part-II	Attribute	Technical Score	Score Obtained
1)	Fulfillment of mandatory documents/requirements mentioned at Part-I above.	5	
2)	Company profile with detail of expertise	5	
3)	Copy valid NTN Certificate of the firm	5	
4)	Copy of Active Sales Tax Registration Certificate of the firm	5	
5)	Experience (in years) especially in Govt. Sector	10	
6)	Secrecy & security of official mails/documents	10	
7)	Time Period for delivery/completion of Job	5	
8)	Non Black-listing Certificate	5	
9)	Proof of Financial Status	10	
10)	Physical Inspection by the Evaluation Committee	10	
Total Score		70	

Note: Minimum Technical Qualifying Marks are 60% in above Table.

Formula: (Marks obtained x 70 / 100 = Result)

Rates inclusive of all taxes for Couriers/Cargo Services (End to end Pickup & Delivery) Including Packing & sealing/securing of goods/documents. **[TO BE FILLED BY THE PARTICIPATING FIRM]**

S.No.	Weight Breakup (Documents/Goods)	Domestic (Rate of Fee)			Special Handling (Rate of Fee)		Detained Services	Logistics Cargo (Rate of Fee)		
		Within City (RWP-ISB-RWP)	Same Zone	Different Zone	Within City	City to City		Zone - A	Zone -B	Zone -C
1	0.0 to 0.5 Kg									
2	0.51 Kg to 1Kg									
3	Each Additional 1 Kg									
4	Minimum 10 Kg									
5	From 10.1 Kg to 40 Kg & above									

Type of Service	Rate of Fee for weight up to 0.5Kg. (500 Grams)	Rate of Fee for weight exceeding 0.51Kg up to 1Kg.	Rate of Fee for every additional 1Kg. Or part there of
UMS (Local)			
UMS (City to City)			
UMS Proof of Delivery (POD) per Parcel/articles			

Authorized Dealer Name, Signature & Stamp

Dated: _____

(19)

NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION HQS

PRE-QUALIFICATION OF FIRMS / SUPPLIERS
FOR PHOTOCOPIES & BINDINGS OF DOCUMENTS / BOOKLETS

(TENDER NO. 5)

The participating firm must provide:-

- 1) Proof of work carried out in public sector during last five (5) years.
- 2) Proof of financial soundness status.
- 3) Authorized dealership certificate for supply of services.
- 4) Timeframe for completion of assignment (pl. indicate period in days)
- 5) Interested firms will provide complete documents like detail of workforce/technical manpower alongwith office location, landline number / fax number & focal person with cell number.
- 6) Surety of protection of official documents/booklets/TLMS, etc.
- 7) Contract period will be valid up to **30th June, 2018**. However, the contract will be extendable for further one year subject to satisfactory services. There will be no change in the approved rates due to any indexation/fluctuation in petroleum prices or others during the contract period.
- 8) Incomplete tenders and / or those without security deposit will not be entertained.

(20)

[TO BE FILLED BY THE PARTICIPATING FIRM]

S. NO.	NAME OF PROCUREEMNT	PAPER SPECIFICATION	MAKE/ BRAND	QTY.	RATE PER COPY Incl. GST		BINDING CHARGES	
					Single Side	Double Side	Tape	Spiral
1)	Photocopies of Projects related official documents	A-4, 80 GM, Double AA or Equivalent	Paper Double A or Equivalent	100 to 1000				
				1001 to 5000				
				5001 to 50000				
				50001 to 100000				
				100001 to 1000000				
				1000001 to 10000000 & above				
2)	Photocopies of Booklets/TLMS, etc.	A-4, 80 GM, Double AA or Equivalent	Paper Double A or Equivalent	100 to 1000				
				1001 to 5000				
				5001 to 50000				
				50001 to 100000				
				100001 to 1000000				
				1000001 to 10000000 & above				
3)	Photocopies of Booklets (Guide booklet)	A5, 80 GM, Double AA or Equivalent, 4 colored, Glazed Title Page	Paper Double A or Equivalent	100 to 1000				
				1001 to 5000				
				5001 to 50000				
				50001 to 100000				
				100001 to 1000000				
				1000001 to 10000000 & above				

Note: Terms & Conditions duly signed must be accompanied with bids otherwise bid will be rejected.

Authorized Dealer Name, Signature & Stamp

Dated: _____

Cell number: _____

TERMS AND CONDITIONS
FOR PHOTOCOPIES & BINDINGS OF DOCUMENTS / BOOKLETS

- i) The Firm on the panel will be bound to carry out the requisite work on immediate basis when the job is referred to it even at holidays & odd hours.
- ii) While filling bid's documents all participating firms must ensure that, all rates are inclusive of all taxes in the offered rate(s).
- iii) Procuring agency will never be responsible for discrepancies arose therein due to whether the inclusion or not inclusion of taxes in the quoted rates.
- iv) The firm will be bound to return sample papers/documents/specimens.
- v) During the photocopying/delivery process by the successful bidder, if any defect is arisen, the firm will be responsible to replace the same free of cost.
- vi) Successful bidder, upon issuance of work/supply order will be strictly bound for the delivery of the photocopied material within the due timelines as specified by the purchase committee.
- vii) Payment will be made upon 100% completion/delivery of the work order & up to satisfactory inspection of the delivered photocopied material.

Name of Bidder/Firm/Supplier_____

Signature: _____

Date: _____

Contract No. _____

**NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION HQS
ISLAMABAD**

**PRE-QUALIFICATION OF FIRMS / SUPPLIERS
FOR PRINTING OF ENVELOPS, DOCUMENTS / BOOKLETS**

(TENDER NO. 6)

The participating firm must provide:-

- 1) Proof of work carried out in public sector during last five (5) years.
- 2) Authorized dealership certificate for supply of services.
- 3) Timeframe for completion of assignment (pl. indicate period in days)
- 4) Interested firms will provide complete documents like detail of workforce/technical manpower alongwith office location, landline number / fax number & focal person with cell number.
- 5) Surety of protection of papers/documents, etc.
- 6) Contract period will be valid up to **30th June, 2018**. However, the contract will be extendable for further one year subject to satisfactory services. There will be no change in the approved rates due to any indexation/fluctuation in petroleum prices or others during the contract period.
- 7) Specimen(s) can be collected for NAVTTC HQs during office hours (0800 hrs to 1600 hrs) except Saturday/Sunday.
- 8) Incomplete tenders and / or those without security deposit will not be entertained.

S. NO.	NAME OF PROCUREEMNT	PAPER SPECIFICATION	QTY.	Rate Incl. All Taxes			
				PAGE MAKE/ BRAND	Rate per Copy		BINDING CHARGES
					Single Side	Double Side	
1)	Envelops (White) [Paper Imported Double AA or Equivalent]	90 GM, A-4 Size with NAVTTC Logo	1000 & above				
2)	Envelops (White) [Paper Imported or Equivalent]	90 GM, S.E. 5, 6 & 8 with NAVTTC Logo	1000 & above				
3)	File Folder [Imported or Equivalent]	310 GM on every Card with Coloured Lamination with NAVTTC Logo [as per sample]	1000 & above				
4)	File Cover [Imported or Equivalent]	380 GM on every Card with Coloured Lamination with NAVTTC Logo [as per sample]	1000 & above				

Authorized dealer signature and stamp

S. NO.	NAME OF PROCUREMNT	PAPER SPECIFICATION	QTY. (No. of Pages)	Rate Incl. All Taxes			
				MAKE/ BRAND	RATE PER COPY		BINDING CHARGES
					Single Side	Double Side	
5)	Designing and printing of certificates including data insertion, QR coding through as per Sample (Classified in nature))	i) UV Logos (04-Nos) ii) 300 Grams Fancy Card iii) Size A-4, iv) UV Rays (Lines) v) QR/laser Coding & other security features with NAVTTC embossed Seal	Up to 1000				
			1001 to 5000				
			5001 to 10,000				
			10001 to 25,000				
			25001 to 50,000				
			50001 to 100,000				
6)	Letter Head Pad(s) ED DO [as per sample]	100 Grms fancy card, 4 Color with NAVTTC Logo [as per sample]	100 sheets/pad				
7)	Visiting Cards [as per sample]	300 GM Fancy card, 3.5"x2", 4 Colored Logo & Lamination	250				
			500				
			1000				
8)	Official ID Card (AS PER SAMPLE)	Plastic Hard Card (PVC) laminated with Ribbon & card holder (Size 8.5cm x 5.5cm)	200				
9)	Printing of Documents (TLMs etc.) (AS PER SAMPLE)	A-4 Size (Monochrome) Single Color 90 Gram Imported paper Title Page 4 Color, Glazed Art Card 300 gm	1000 to 10,000				
			10,001 to 25,000 or above				
			25,001 to 50000				
			50,001 to 100,000				
			100,001 to 10,000,00 or above				
			1000001 to 10000000 or above				
		A-4 Size (4 Colored) Multi-Color 90 Gram Imported paper Title Page 4 Color, Glazed Art Card 300 gm	1000 to 10,000				
			10,001 to 25,000 or above				
			25,001 to 50000				
			50,001 to 100,000				
			100,001 to 10,000,00 or above				
			1000001 to 10000000 or above				
10)	Printing of Documents (Booklets etc.) (AS PER SAMPLE)	A-5, Size 5.5 x 8.5, Pages- 40, Single Color 90 Gram Imported Double AA or equivalent. Title 4 Color, Glazed Art Card 300 Gram Centre Pin Binding	1000 to 5000				
			5001 to 25000				
			25001 to 100000				
			100001 to 200000				
			200000 to 500000 or above				
11)	Printing of Invitation	Size 7.25" x 5.25" Card:	100 to 500				

	Cards [as per sample]	Fancy Printing: 04-Colours With White Envelops top pocket, Size 7.5" x 5.5" Paper: Fancy Card (300Grms)	501 to 1000				
			1001 to 2000				
12)	Printing & Supply of Newsletter (up to 15 Pages/copy) [as per sample]	Title 300 Gram Art Card 4 color Printing, with Lamination. Paper 135 Grams Matt/Art, 4 color printing Center Pin Binding	for 12 page	100 to 300 copies			
			For 16page	301 to 500 copies			
			For 20 page & above	501 to 1000 copies & above			
13)	Typing/Composing of TLMs Soft copying (English to English) [as per sample]	A-4 Size, Font Size: 12, margin 1" each side, Single Color 90 Gram Imported Double AA or equivalent paper					
14)	Typing/Composing of TLMs Soft copying (English to urdu) [as per sample]	A-4 Size, Font Size: 12 Single Color 80 Gram Imported Double AA or equivalent paper					
15)	Printing of Flyer One Page (Double sided) [as per sample]	One side glazed, 4 color, page size A4, Paper Matt 128grms Double side glazed, 4 color, page size A4, Paper Matt 128grms 3 Fold glazed, 4 color, page size A5, Paper Matt 128grms 3 Fold glazed, 4 color, page size A3, Paper Matt 128grms					
16)	Printing and Supply of Panaflex Banners with fitting & Installation etc. [as per sample]	1) Printing of Panaflex Banners Local made 2) Star flex /Korean 3) China made					
17)	Printing and Supply of Panaflex Standees with X stand, Front lit Standees Printing with imported cross type Stand with fitting (2'X5') [Panda or Equivalent] etc. [as per sample]	4) Printing of Panaflex Banners 5) Star flex /Korean 6) China made					
18)	Printing and Supply of Panaflex Streamer with X-stand, Front lit Streamer with fitting (3'X6') [Panda or Equivalent] etc. [as per sample]	7) Printing of Panaflex Banners 8) Star flex /Korean 9) China made					
			Rate per				

17)	Printing of Information Brochures	4 color, page size A4, Paper Matt 128grms, Center Pin binding, No of pages: 8 (4 leaf)	Brochure				
			Rate per page				
			10 to 500				
			501 to 1000				
			1001 to 2000				
			2001 to 5000				
			5001 to 10000				
18)	Printing of Promotion Brochure (3 fold)	4 color, A4 Size, Matt 128grms, No. of pages 2 (1leaf)	10 to 500				
			501 to 1000				
			1001 to 2000				
			2001 to 5000				
			5001 to 10000				

Note: Terms & Conditions duly signed must be accompanied with bids otherwise bid will be rejected.

TERMS AND CONDITIONS

- viii) The Firm on the panel will be bound to carry out the requisite work on immediate basis when the job is referred to it even at odd hours.
- ix) While submitted rates, the firms should clearly show whether GST is excluded or included in the offered rate(s).
- x) The firm will be bound to return sample papers/documents/specimens.
- xi) If any defect is arisen, the firm will be responsible to replace the same free of cost.
- xii) During the order printing/delivery process by the successful bidder, if any defect is arisen, the firm will be responsible to replace the same free of cost.
- xiii) Successful bidder, upon issuance of work/supply order will be strictly bound for the delivery of the printed material within the due timelines as specified by the purchase committee.
- xiv) Payment will be made upon 100% completion/delivery of the work order & up to satisfactory inspection of the delivered printed material.
- xv) List of Mandatory documents & information for Evaluation criteria must be filled in all respects on prescribed format attached at **Annexure-B&C**.

Name of Bidder/Firm/Supplier_____

Signature: _____

Date: _____

Contract No. _____

NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION HQS

PRE-QUALIFICATION OF WORKSHOPS

(TENDER NO. 7)

For repair/maintenance & purchase of spare parts of vehicles of different make & model, the sealed bids are invited from well-renowned firms/workshops located in Rawalpindi/Islamabad, relying on following terms & conditions:-

TERMS & CONDITIONS

- xvi) The Workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
- xvii) While submitted rates, the Workshop(s) should clearly show whether GST is excluded or included in the offered rate(s).
- xviii) The Workshop will be bound to return old spare parts in case of replacement with new.
- xix) Warranty period of each item, replaced or repaired, should be clearly mentioned in the quoted rates. If the same defect is arisen again, the Workshop will be responsible to replace it free of cost.
- xx) Financial Position/Bid Forma must be filled as per prescribed format at **Annexure-C**.

CRITERIA

Part-I	Mandatory Documents to be provided by the Firm	Yes	No
1)	The interested firm/workshop must have 5-years' experience in relevant filed.		
2)	Availability of Well-trained / certified & expert Mechanical, Electric, Denting & Painting staff, etc.		
3)	The workshops should have their own complete setup i.e. garage, spare parts (Original/Genuine/Local) availability and technical experts in Islamabad / Rawalpindi.		
4)	Telephone, Email / Fax facilities, etc. in Islamabad / Rawalpindi.		
5)	The Workshop should be registered with Sales Tax and Income Tax Department. Valid documents may be attached.		
6)	The interested parties must have sound financial position with Bank transaction(s) in the last year with Bank credit, proof may be provided.		
7)	Business turn over during last two years especially with public sector organizations, proof may be provided.		
8)	Non Black-listing Certificate on affidavit may be attached with bidding document(s).		
9)	Tender Committee will conduct physical visit of all Workshops before the pre-qualification.		

Name of Workshop: _____

Signature: _____

Date: _____

EVALUATION CRITERIA

Part-II	Attribute	Technical Score	Score Obtained
1)	Fulfillment of mandatory documents/requirements mentioned at Part-I above.	8	
2)	Company profile with detail of expertise	2	
3)	Copy valid NTN Certificate of the firm	5	
4)	Copy of Active Sales Tax Registration Certificate of the firm	5	
5)	Experience (in years) especially in Govt. Sector	10	
6)	After Sales & Service Warranty	10	
7)	Time Period for delivery/completion of Job	5	
8)	Non Black-listing Certificate	5	
9)	Proof of Financial Status	10	
10)	Physical Inspection by the Evaluation Committee	10	
Total Score		70	

Note: Minimum Technical Qualifying Marks are 60% in above Table.

Formula: (Marks obtained x 70 / 100 = Result)

Authorized Signature & Stamp _____

S.N O.	Function	Options	Specifications/Features of Heavy Duty Photocopier	Qty.	Rate Per Unit Incl. All Taxes		
					Copy speed(CPM)		
					75cp m (A4), 35cp m (A3)	80cp m (A4), 40cp m (A3)	95cp m (A4), 45cp m (A3)
1	Type		Console	03 NO			
2	Copy resolution	Scan	Main: 600dpi × Sub: 600dpi				
		Print	1,800 dpi (equivalent) × 600 dpi				
		Photocopy	800 × 800 dpi				
3	Gradation		256				
4	Memory size		4 GB				
5	HDD size		250 GB				
6	Original type		Sheets, Books, Objects				
7	Max. original size		A3 (11" × 17")				
8	Output size		Main unit: SRA3*1, A3 to A5,				
9	Warm-up time*8 (23°C, std. voltage)	55 sec. or less	* The time required to start printing when both the main power and sub-power switches are turned from OFF to ON.				
		55 sec. or less	* The time required to start printing when the main power switch is ON and the sub-power switch is turned from OFF to ON..				
10	First copy out time*9		3.2 sec. or less				
11	Paper capacity	Tray 1 / Tray 2	500 sheets (up to SRA3)				
		Tray 3	1,500 sheets (up to A4)				
		Tray 4	1,000 sheets (up to A4)				
		Bypass Tray	150 sheets (up to SRA3)				
12	Max. paper capacity (80/90 g/m2) *10		6,650 sheets				
13	Paper weight *11	Main unit	52 to 256 g/m2				
		Multiple Bypass Tray	52 to 300 g/m2				
14	Multiple copy		1 to 9,999 sheets				
15	Paper weight	Paper weight	52 to 256 g/m2				
16	Power requirements		AC220 to 240 V 15 A (50/60 Hz)				
17	USB Port	USB Port	Having capability to print through USB Flash port				

18	Networking Options	Remote Control (Operation Maintenance)	CS Remote Care automated monitoring and communication system to regularly check for technical problems and consumable depletions , and takes the necessary tasks to solve them automatically to provide stable operations at all times.				
		Internet Interfacing Options Wired / wireless	Ethernet/LAN Port, having capability to printing document remotely using Ethernet port				
			Wifi Interfacing, having capability to printing document remotely using wireless internet port				
19	Toners (Spare) for Photocopiers	---	at least 40,000 pages per cartridge	09 NO			