

CURRICULUM

For

LEATHER GARMENTS STITCHER 6-MONTHS

Code:VF53S004

SCHEME OF STUDIES

Leather Garments Stitcher

| Sr # | Modules | Theory Hours | Practical Hours | Total Hours |
|--------------------|------------------------------|---------------------|------------------------|--------------------|
| 1 | Maintain Tools and Equipment | 10 | 60 | 70 |
| 2 | Prepare for Stitching | 10 | 40 | 50 |
| 3 | Stitch Garments | 80 | 290 | 370 |
| 4 | Follow Health and Safety | 20 | 80 | 100 |
| 5 | Upgrade Skills | 10 | 55 | 65 |
| 6 | Communicate with Others | 20 | 80 | 100 |
| 7 | Perform Minor Repairs | 10 | 35 | 45 |
| TOTAL HOURS | | 160 | 640 | 800 |

Curriculum Template

- 1. Introduction Template**
- 2. Overview about the program**
- 3. Stitching Practical / Theory - Curriculum Contents (Teaching and Learning Guide)**
- 4. Assessment Template**
- 5. Detail of Tools/Equipment**
- 6. Detail of Consumable Supplies**

1. Introduction Template

➤ **Name of course** : **Leather Garments Stitcher(Practical / Theory)**

➤ **Overall objective of course**

This short term course aims to provide specific skills in the areas of Assembling & Stitching with regard to the manufacture of leather garments.

To achieve main goal of this course trainee should able to following objectives:-

1. Provision of basic Stitching Practical / Theory
2. Knowledge of basic information about garment stitching essential/latest tools and equipments
3. Provide knowledge of enhancement methods.
4. Knowledge of numbering and different types of thread, needles, leather thickness, assembling technique, tracing & folding technique, and use of tape and adhesive.
5. Knowledge of sewing machines, over-lock, zigzag or plain lock stitch sewing machine and more.
6. Knowledge of fabric composition, work specification, sequence of operations, safety precautions and other reference materials.
7. Knowledge of different stitches, and designs,
8. Knowledge to finish products/garments or other associated articles.
9. Identify required tools and measuring instruments.
10. Take measurements and specs of different body parts with measuring tools and instruments.
11. Gain the knowledge of various types of garments, basic literacy about technical files and detail of garments
12. Handle the different types of industrial sewing machine
13. Adopt safety precautions during stitching of garments.

➤ **Competencies gained after completion of course**

1. Gain the knowledge of various types of garments.
2. Handle the different types of industrial sewing machine
3. Ability to perform proper use of basic hand tools and equipments during sewing
4. Identify different sewing machine how to perform.
5. Able for general machine maintenance and keeping accessories and machine parts well in place for smooth production.
6. Will be able to collect all the necessary accessories that are required in regarding order.
7. Learner will be able to assemble all part of the body of garment.
8. Learner Will be able to complete/stitch whole garment along with lining
9. Ability to understand a wide range of materials considering their characteristics and properties.
10. Will be able to perform minor repair.
11. Will be able to use tools and equipment in a safe manner.
12. Ability to keep and adjust the safety devices on machine.

➤ **Job opportunities available immediately and in the future**

After completion of this course the candidates can do the following areas/field

1. Can work at any place in leather industry as well as at home.
2. Candidate can start/open their own production unit.
3. Can teach in vocational institutes.

➤ **Trainee entry level** :Non-Matric / Matric

➤ **Qualification of trainer: DAE (leather garments) & 2 Year industrial stitching Experience/Graduation & 06 months certificate from any recognized institution and 5-6 years industrial stitching Experience.**

➤ **Medium of Instruction i.e. language of instruction : Urdu / English / Regional Language**

➤ **Sequence of the modules**

1. Module 1 – Maintain Tools & Equipment
2. Module 2 – Prepare for Stitching
3. Module 3 – Stitch Garments
4. Module 4 – Follow Health & Safety
5. Module 5 – Upgrade Skills
6. Module 6 – Communicate with others
7. Module 7 – Perform Minor Repair

➤ **Timeframe of assessment**

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|---------------------|------------|
| Duration of Course: | Six Months |
| Total Weeks: | 20 Weeks |
| Total Hours: | 800 hrs |
| Per Week Hours: | 40 hrs |

2.Overview about the program – Curriculum for Garments, STITCHING

PRACTICAL / THEORY

| Module Title and Aim | Learning Units | Theory ¹ hours | Workplace ² hours | Total Hours |
|---|--|------------------------------|---------------------------------|-------------|
| Module: 1 Maintain Tools & Equipment | 1. Perform maintenance on sewing machine 2. Maintain Tools | 10 | 60 | 70 |
| Module: 2 Prepare for Stitching | 1. Collect Order 2. Collect related accessories 3. Collect Tracing Pattern | 10 | 40 | 50 |
| Module 3 Stitch Garments | 1. Stitch jacket back panel 2. Stitch jacket front panel 3. Stitch jacket sleeves 4. Stitch collar 5. Stitch pockets 6. Inspect stitching 7. Assemble garments 8. Perform lining stitching 9. Perform final stitch 10. Alter Garments | 80 | 290 | 370 |
| Module 4 Upgrade Skills | 1. Learn from seniors 2. Attend training 3. Read Books 4. Watch documentaries | 20 | 80 | 100 |
| Module 5 Perform Minor Repair | 1. Change Needle 2. Adjust Needle 3. Set thread and stitch | 10 | 55 | 65 |
| Module 6 Communicate with others | 1. Communicate with supervisor 2. Communicate with helpers 3. Communicate with Production Manager 4. Communicate with co-stitchers | 20 | 80 | 100 |
| Module 7 Follow Health & Safety | 1. Apply personal safety 2. Apply workplace safety 3. Apply safety for tools & equipment 4. Apply safety for others | 10 | 35 | 45 |

3. STITCHING PRACTICAL / THEORY - Curriculum Contents
(Teaching and Learning Guide)

Module 1: MAINTAIN TOOLS & EQUIPMENT

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 70 hours **Theory:** 10 hours **Practice:** 60 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
|--------------------------------------|--|---|------------------|--|-------------------------|
| 1.1 Introduction & Maintain Tools | Trainees will learn sewing machine maintenance | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Introduction about basic hand tools and equipments used in sewing machine maintenance • Knowledge about the major parts of the sewing machine. and (e.g. presser foot, balance/hand wheel, stitch length/width, foot pedal, take-up lever, bobbin winder, reverse) • Study and practicing of sewing machine operation <p>Ability to:</p> <ul style="list-style-type: none"> • Can understand the parts of sewing machine. • Can operate the sewing machine properly (e.g. presser foot, foot pedal, take-up lever, reverse etc.) • Ability to perform proper use of basic hand tools and equipments during sewing. • Identify different sewing machine how to perform. | 5+25=30 | <ul style="list-style-type: none"> • Sewing Machine • Scissors • Hammers • Screw Driver • Electronic Iron • Brushes • Steel Ruler | Class Room/Work station |

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| <p>1.2. Perform maintenance on sewing machine</p> | <p>At the end of sub-unit a trainee will be able to perform maintenance on different sewing machines</p> | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about the sewing machine operation • Function of sewing machine operation. • Knowledge of minor maintenance of machine i.e. thread adjustment oiling, needle replacement etc <p>Ability to:</p> <ul style="list-style-type: none"> • Able for general machine maintenance and keeping accessories and machine parts well in place for smooth production • Identify the parts and skillfully operate a sewing machine. • Will be able to sewing machine operation. • Can operate sewing machine smooth & easily | <p>5+35=40</p> | <ul style="list-style-type: none"> • Needle Set • Bobbin • Screw Driver | |
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Module 2: PREPARE FOR STITCHING

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 50 hours **Theory:** 10 hours **Practice:** 40 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
|-------------------|-------------------------------------|--|------------------|---|-------------------------|
| 2.1 Collect Order | Knowledge about Collection of work. | <p>Knowledge of:</p> <ul style="list-style-type: none"> • How collect the orders and assess the priority of order. • Information about the order and requirement like sketch, material etc. <p>Ability to:</p> <ul style="list-style-type: none"> • Will be able to collect the related orders about the garment (e.g. Sketch, material detail sheet, special instructions about garment if any. • Learner may be assessed on the basis of their prior knowledge and experience. | 3+10=13 | <ul style="list-style-type: none"> • Garment Sketch • Material detail sheet | Class Room/Work station |

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| 2.2 Collect related accessories | Knowledge about how to Arrange accessories | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about Collection of accessories • To acknowledge that the related material is available. • Not to modify the Material or any part of the Material without the express prior written permission. <p>Ability to:</p> <ul style="list-style-type: none"> • Will be able to Collect all the necessary accessories that are required in regarding order • Assessment about the all the necessary accessories regarding orders. • What material will be best regarding Product • Learner can Modify the according to the requirement. | 5+20=25 | <ul style="list-style-type: none"> • Accessories (zipper, snaps, eyelets, buckles, D-ring, studs, labels etc) | |
| 2.3 Collect tracing pattern | Trainees will learn about the use of tracing pattern | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about the use of tracing pattern. <p>Ability To:</p> <ul style="list-style-type: none"> • Learner will be able to understand how to mark the leather panels for stitching. | 2+10=12 | <ul style="list-style-type: none"> • Tracing Pattern • Tracing Pen | |

Module 3: STITCH GARMENTS

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 370 hours **Theory:** 80 hours **Practice:** 290 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
|------------------------------|--|--|------------------|--|-------------------------|
| 3.1 Stitch jacket back panel | Knowledge of stitching about jacket back panel | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of jacket back panel. • Knowledge about hidden (inseam) and open seams (top stitching) for the joining of center back and back yoke panels with each other. • Knowledge about the different types of back panels. • Knowledge of different type of stitching i.e single needle top stitch, double stitch (2mm-6mm) zigzag stitch <p>Ability to:</p> <ul style="list-style-type: none"> • Learner will be able to understand which piece is for back panel and which is not. • Learner will be able to use different types of stitching techniques i.e hidden stitch (inseam) and open seams (top stitching). • Will be able to stitch any type of back panels. | 6+20=26 | <ul style="list-style-type: none"> • Leather Cutting of jacket back panel • Thread • Tapes • Fusing • Adhesive Material | Class Room/Work station |

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| 3.2 Stitch jacket front panel | Knowledge of stitching about jacket front panel | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of jacket front panel. • Knowledge about hidden (inseam) and open seams (top stitching) for the stitching of front panels. • Knowledge about different types of front panels and rule of stitching. <p>Ability to</p> <ul style="list-style-type: none"> • Learner will be able to understand which piece is for Front panel and which is not. • Learner will be able to use different types of stitching techniques i.e hidden (inseam) and open seams (top stitching) etc. • Will be able to understand how to stitch different type of front panels. • Will be able to Stitch any type of front panels. | 10+35=45 | <ul style="list-style-type: none"> • Leather Cutting of jacket Front panel • Thread • Tapes • Fusing •Adhesive Material | |
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| 3.3 Stitch jacket sleeves | Knowledge of stitching about jacket sleeves | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of jacket sleeves. • Knowledge about different types of sleeves. • knowledge about the stitching of front and back panel of sleeves • Knowledge about how to stitch different types of sleeves and their rule. <p>Ability to.</p> <ul style="list-style-type: none"> • Ability to Stitch sleeves panels with each other. • Learner will be able to understand which pieces are for sleeves and which are not. • Will be able to understand how to stitch different type of sleeves. | 6+20=26 | <ul style="list-style-type: none"> • Leather Cutting of jacket back sleeves • Thread • Tapes • Fusing •Adhesive Material | |
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| 3.4 Stitch collar | Knowledge of stitching about Collar of jacket | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of jacket Collar. • Knowledge of different type of collars i.e band collar, shirt collar, lapel etc. • Knowledge about how to stitch different types of collars <p>Ability to.</p> <ul style="list-style-type: none"> • Will be able to understand how to stitch different type of collar. • Will be able to Stitch different types of Collars • Learner will be able to understand which piece is for collar and which is not. | 4+20=24 | <ul style="list-style-type: none"> • Leather Cutting of jacket collar • Thread • Tapes • Fusing •Adhesive Material | |
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| 3.5 Stitch pockets | Knowledge of stitching about Pockets of jacket | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of Pockets. • Knowledge about different types of packets, i.e Single welt pocket, Double welt pocket, Zipper pocket etc. • Knowledge about different types of stitching technique, Flap pocket with double stitch, Welt pocket with 6mm stitch, Bone pocket with edge stitch. <p>Ability to.</p> <ul style="list-style-type: none"> • Learner will be able to understand which pieces are for pockets and which are not. • Learner will be able to understand how to make the different types of pockets and how to stitch them. • Learner will be able to use different type of stitching techniques i.e single needle top stitch, double stitch (2mm-6mm) zigzag stitch • Will be able to Stitch all kind of Pockets. | 5+20=25 | <ul style="list-style-type: none"> • Leather Cutting of Pockets • Thread • Tapes • Fusing •Adhesive Material | |
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| 3.6 Inspect stitching | At the end of sub-unit a trainee will be able to inspect stitching | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about inspection of stitching. • Knowledge about in-Process inspection. • Information about product is being stitched/produced as per the provided instructions and specifications. <p>Ability to.</p> <ul style="list-style-type: none"> • Learner will be able to performs the in-Process inspection at regular intervals to ensure that the product is being stitched/produced as per the provided instructions and specifications • Learner will be able to inspect the product is being stitched/produced as per the provided instructions and specifications or not. • Will be able to Inspect the stitching on all seams of the jackets. | 4+10=14 | <ul style="list-style-type: none"> • Measuring Tape • Sketch/ Production Detail sheet | |
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| <p>3.7 Assemble garments</p> | <p>At the end of sub-unit a trainee will be able to assemble the garment</p> | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about assembling of garment. • Knowledge about how to stitch the front and back panels through shoulder joining seam. • Knowledge about the joining of side panels with front and back panels • Knowledge about how to attach the sleeves with armholes. • Knowledge about how to stitch the collar with neckline <p>Ability to.</p> <ul style="list-style-type: none"> • Learner will be able to understand how to join the stitched panels with each other • Learner will be able to assemble all part of the body of garment. | <p>15+75=90</p> | <ul style="list-style-type: none"> • All Leather Panels • Thread • Tapes • Fusing • Adhesive Material • Garment Sketch | |
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| 3.8 Perform lining stitching | At the end of sub-unit a trainee will be able to stitch the lining material | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of lining material. • Knowledge about how to make lining of the jacket. • Knowledge of different type of lining and how to stitch them on jacket. <p>Ability to.</p> <ul style="list-style-type: none"> • Learner will be able to understand how many types of lining and how to stitch. | 10+30=40 | <ul style="list-style-type: none"> • Cutting of lining • Thread • Scissor | |
| 3.9 Perform final stitch | At the end of sub-unit a trainee will be able to stitch the complete garment | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Practical training about stitching of whole garment. • Knowledge about how to joining the lining material with the garment (zipper and final top stitch) <p>Ability to.</p> <ul style="list-style-type: none"> • Learner will be able to understand about the stitching of front zipper and final top stitch. • Learner Will be able to complete/stitch whole garment. | 15+40=55 | <ul style="list-style-type: none"> • Assembled body of jacket • Thread • Tapes • Fusing • Adhesive Material • Front Zipper | |

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| 3.10 Alter Garments | Knowledge about how to check the garment and make correction | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about how to check the garment and make necessary correction if needed. <p>Ability to.</p> <ul style="list-style-type: none"> • Learner will be able to understand about stitching. What is wrong or right and how to make correction. • Learner Will be able to make alteration in the garment. | 5+20=25 | <ul style="list-style-type: none"> • Leather • Thread • Tapes • Fusing | |
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Module 4: UPGRADE SKILLS

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 100 hours **Theory:** 20 hours **Practice:** 80 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
|------------------------|---|---|------------------|--------------------|-------------------------|
| 4.1 Learn from seniors | Knowledge about upgrade skills from seniors | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about how can upgrade skills by consulting with superior. • Apply knowledge and understanding through identifying, selecting and using various materials or systems. <p>Ability to:</p> <ul style="list-style-type: none"> • Can better perform by upgrading his skill. • Ability to analyzing, screening and selecting the material. • Evaluate the quality, design and construction of the leather garments. | 5+20=25 | ----- | Class Room/Work station |
| 4.2 Attend training | After this sub division Trainee will be able to improve productivity. | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Experimental and combination of wide range of the material. • How materials have been used in innovative and non-traditional ways. | 5+20=25 | ----- | |

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| | | <ul style="list-style-type: none"> • selection and use a wide range of materials for the identified <p>Ability to:</p> <ul style="list-style-type: none"> • Ability to understand a wide range of materials considering their characteristics and properties. • select and use a wide range of materials • Explore ways that tools can be safely used to achieve new results • Can identify the material which has been used in innovative and non-traditional ways. | | | |
| 4.3 Read Books | Trainee will be able to get more knowledge about the garments. | <p>Knowledge of:</p> <ul style="list-style-type: none"> • How trainee will be able to perform the task & further he can improve his knowledge by read related books, articles and reports etc. <p>Ability to:</p> <ul style="list-style-type: none"> • Can improve his skill by practicing. • Can utilize his reading into his practicing for better performance. | 5+20=25 | ----- | |

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| 4.4 Watch documentaries | Trainee will be able to upgrade his/her skills. | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about how performance can be increased by watching related documentaries. • Information about Generation and development of ideas. <p>Ability to:</p> <ul style="list-style-type: none"> • Can better perform • Upgrade skills • Improve the productivity. | 5+20=25 | ----- | |
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Module 5: PERFORM MINOR REPAIR

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 65 hours **Theory:** 10 hours **Practice:** 55 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
|-------------------|--|---|------------------|---|-------------------------|
| 5.1 Change Needle | After this sub division Trainee will be able to change the different types of needles. | <p>Knowledge of:</p> <p>Knowledge of different types of needles.</p> <p>Knowledge about how a sewing machine needle work.</p> <p>Knowledge of the sizing information on the needle packages.</p> <p>Knowledge of Sewing machine needles are the most changeable part of sewing machine and can change how machine forms stitches.</p> <p>Knowledge of the importance of keeping the machine needle replacement</p> <p>Ability to:</p> <p>Trainee will be able to change the different types of needles when it will be broken or damage etc</p> <p>Ability to understand the most changeable parts of the sewing machine.</p> <p>Understanding the sizing information on the needle packages.</p> | 3+15=18 | <ul style="list-style-type: none"> • Needles Set | Class Room/Work station |

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| 5.2 Adjust Needle | After this sub division Trainee will be able to Adjust the Needle of different types (for the stitching of different types of leather and seams) | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about adjustment of needle • Information about the minimize error while Stitch width adjustments • Uses of Stitch width adjustment allow to vary the width of the stitch. <p>Ability to:</p> <ul style="list-style-type: none"> • Use a sewing machine correctly. • Ability to understand about needle adjustment. • Some sewing machines offer left, right and center needle positions, but stitcher can adjust those settings by making adjustments in the stitch width. • Understand minimize error while Stitch width adjustments | 2+15=17 | <ul style="list-style-type: none"> • Screw Driver • Needle Set | |
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| 5.3 Set thread and stitch | Knowledge about adjustment of thread during stitch the garments, | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge of adjustment of thread while stitching the garments <p>Ability to:</p> <ul style="list-style-type: none"> • Demonstrate proper selection and use of machines (e.g., correct tension on sewing machine, threading and differential feed on serger, variety of machine. • Will be able set the thread and make stitching process smoothly | 5+25=30 | <ul style="list-style-type: none"> • Screw Driver • Scissor | |
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Module 6: COMMUNICATE WITH OTHERS

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 100 hours **Theory:** 20 hours **Practice:** 80 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
|------------------------------------|--|--|------------------|--------------------|-------------------------|
| 6.1 Communicate with supervisor | At the end of this sub unit a trainee will be able to communicate effectively within the rules of the workplace while interacting with supervisor. | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about communication and its importance for conductive attitude with supervisor. • Knowledge about Effective communication. <p>Ability to:</p> <ul style="list-style-type: none"> • Interpret and follow work process implementation. • Learner will be able to understand that how to communicate with supervisor. | 5+20=25 | | Class Room/Work station |

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| <p>6.2 Communicate with helpers</p> | <p>At the end of this sub unit a trainee will be able to maintain team work for effective relationship with juniors/ colleagues</p> <p>Positive attitude for strong teamwork</p> | <p>Knowledge of:</p> <ul style="list-style-type: none"> • knowledge about communication and its importance for conductive attitude with helper. • Importance of Positive attitude for team work. • Advantages of teamwork to achieve organizational goals. <p>Ability to:</p> <ul style="list-style-type: none"> • Ability to work in a team. • Display positive attitude towards colleague for promoting team sprit. • Learner will be able to understand that how to communicate with helper to motivate for specific task. | <p>5+20=25</p> | | |
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| <p>6.3 Communicate with Production Manager</p> | <p>At the end of this sub unit a trainee will be able to communicate effectively within the rules of the workplace while communicating with Production Manager.</p> | <p>Knowledge of:</p> <ul style="list-style-type: none"> • knowledge about communication and its importance for conductive attitude with Production Manger. • Knowledge about Effective communication <p>Ability to:</p> <ul style="list-style-type: none"> • Interpret and follow work process implementation. • Learner will be able to understand that how to communicate with Production Manger for better productivity. | <p>5+20=25</p> | | |
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| <p>6.4 Communicate with co-stitchers</p> | <p>Knowledge about how to communicate with co-stitchers</p> | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about communication and its importance for conductive attitude with helper. • Knowledge about Effective communication. <p>Ability to:</p> <ul style="list-style-type: none"> •Learner will be able that how to communicate with co-stitchers and how to take good work. • Learner will be able to understand that how to communicate with co-stitchers for better stitching. | <p>5+20=25</p> | | |
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Module 7: FOLLOW HEALTH & SAFETY

Objective of the Module: The module covers the skills and knowledge to stitch the garments for different styles.

Duration: 45 hours **Theory:** 10 hours **Practice:** 35 hours

| Learning Unit | Learning Outcomes | Learning Elements | Duration (Hours) | Materials Required | Learning Place |
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| 7.1 .Apply personal safety | Trainee will be able to apply personal safety precautions | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge of tools and equipment in a safe manner • Demonstrate correct use of sewing tools • Knowledge about precautions for applying personal safety. • Knowledge about the importance of clean working environment <p>Ability To:</p> <ul style="list-style-type: none"> • Ability to keep and adjust the safety devices on machine i.e. Needles, and belt cover etc • Apply personal safety by using safety precautions. | 3+7=10 | <ul style="list-style-type: none"> • Needle Guard • Eye Guard • Finger Guard • Belt cover | Class Room/Work station |

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| 7.2 Apply workplace safety | Trainee will be able to apply workplace safety precautions | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about emergency situations and understand correct response procedures • Information about Keep workplace environments clear and clean. • Understand the importance of safety on work station • Knowledge about safety precautions at workplace. <p>Ability To:</p> <ul style="list-style-type: none"> • Recognize emergency situations and understand correct response procedures (e.g., alert appropriate authority, apply basic first aid) • Ability to clean and organize the work environment to avoid any hazardous incident • Regularly clean materials, tools and equipment after use | 2+10=12 | <ul style="list-style-type: none"> • Cleaning Material • Needed Tools (alky and screw driver) | |
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|--|--|--|---------|--|--|
| 7.3 Apply safety for tools & equipment | Trainee will be able to apply safety precautions for tools and equipment | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge of the importance of the safety devices and their usage while working on a machine. • Knowledge about safety precautions for tools and equipment. <p>Ability to:</p> <ul style="list-style-type: none"> • Safe use and care of tools and Equipment • Response to emergency situations • Identify and know how to respond appropriately to emergencies, including (Cuts, Needle injuries, Burns, Electrical shocks, Fires) | 3+7=10 | <ul style="list-style-type: none"> • Tools (alky and screw driver) | |
| 7.4 Apply safety for others | Trainee will be able to apply safety precautions for others | <p>Knowledge of:</p> <ul style="list-style-type: none"> • Knowledge about safety precautions for others. <p>Ability to:</p> <ul style="list-style-type: none"> • Care for and store tools and equipment appropriately (e.g., place iron upright, return bobbin cases and shears to their proper place, turn off equipment when finished) | 2+11=13 | <ul style="list-style-type: none"> • Belt cover • Needle Guard | |

4. Assessment Template

Module 1: Maintain Tools & Equipment

| Learning Units | Theory hours | Workplace hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|--|--------------|-----------------|---|---|----------------------|
| 1. Perform maintenance on sewing machine | 5 | 25 | Trainee will: Explain about basic hand tools and equipments used in sewing machine maintenance. | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2. Maintain Tools | 5 | 35 | Trainee will: Explain about minor maintenance of machine i.e. thread adjustment oiling, needle replacement etc | | |

Module 2: Prepare for Stitching

| Learning Units | Theory hours | Workplace hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|--------------------------------|--------------|-----------------|---|---|----------------------|
| 1. Collect Order | 3 | 10 | Trainee will: Explain about the collection of orders and assess the priority of order. | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2. Collect related accessories | 5 | 20 | Trainee will: Explain about how to collect accessories that are required for garments. | | |
| 3. Collect Tracing Pattern | 2 | 10 | Trainee will: Explain about how to collect tracing/marketing pattern. | | |

Module 3: Stitch Garments

| Learning Units | Theory hours | Workplace hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|------------------------------|--------------|-----------------|---|---|----------------------|
| 1. Stitch jacket back panel | 6 | 20 | Trainee will: Explain about the stitching process of jacket back panel | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2. Stitch jacket front panel | 10 | 35 | Trainee will: Explain about the stitching process of jacket front panel | | |
| 3. Stitch jacket sleeves | 6 | 20 | Trainee will: Explain about the stitching process of jacket sleeves | | |
| 4. Stitch collar | 4 | 20 | Trainee will: Explain about the stitching process of jacket collar | | |
| 5. Stitch pockets | 5 | 20 | Trainee will: Explain about the stitching process of different types of pockets. | | |
| 6. Inspect stitching | 4 | 10 | Trainee will: Explain the process of stitching inspection, | | |
| 7. Assemble garments | 15 | 75 | Trainee will: Explain the procedure of garments assembling. | | |
| 8. Perform lining stitching | 10 | 30 | Trainee will: Explain about the stitching of lining of the garment. | | |
| 9. Perform final stitch | 15 | 40 | Trainee will: Explain the procedure of final stitching. | | |

| | | | | | |
|--------------------|---|----|---|--|--|
| 10. Alter Garments | 5 | 20 | Trainee will: Explain about alteration of garment. | | |
|--------------------|---|----|---|--|--|

Module 4: Upgrade Skills

| Learning Units | Theory hours | Workplace Hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|------------------------|--------------|-----------------|--|---|----------------------|
| 1. Learn from seniors | 5 | 20 | Trainee will: Explain about the analyzing, screening and selecting the material. | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2. Attend training | 5 | 20 | Trainee will: Explain How to can materials used in innovative and non-traditional ways | | |
| 3. Read Books | 5 | 20 | Trainee will: Explain how to perform better performance by utilizing book reading. | | |
| 4. Watch documentaries | 5 | 20 | Trainee will: Explain how to Generation and development new ideas by watch documentaries. | | |

Module 5: Perform Minor Repair

| Learning Units | Theory hours | Workplace Hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|--------------------------|--------------|-----------------|---|---|----------------------|
| 1. Change Needle | 3 | 15 | Trainee will: Explain how to change the needle and set the sizes. | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2. Adjust Needle | 2 | 15 | Trainee will: Explain about the needle adjustment, how to get the stitch up to the mark. | | |
| 3. Set thread and stitch | 5 | 25 | Trainee will: Explain how to set the thread and how can make the stitching process smoothly. | | |

Module 6: Communicate with others

| Learning Units | Theory hours | Workplace Hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|---------------------------------------|--------------|-----------------|--|---|----------------------|
| 1.Communicate with supervisor | 5 | 20 | Trainee will: Explain how to Interpret and follow work process implementation | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2.Communicate with helpers | 5 | 20 | Trainee will: Explain how to work in a team and how to get a positive attitude from the others. | | |
| 3.Communicate with Production Manager | 5 | 20 | Trainee will: Explain how to communicate with Production Manger for better productivity | | |
| 4.Communicate with co-stitchers | 5 | 20 | Trainee will: Explain how to effective communicate with co-stitchers for better stitching | | |

Module 7: Follow Health & Safety

| Learning Units | Theory hours | Workplace Hours | Recommended formative assessment | Recommended Methodology | Scheduled Dates |
|---------------------------------------|--------------|-----------------|--|---|----------------------|
| 1, Apply personal safety | 3 | 7 | Trainee will: Explain what safety devices are needed for personal safety. | <ul style="list-style-type: none"> • Oral • Practical • Written Test | At the end of Module |
| 2. Apply workplace safety | 2 | 10 | Trainee will: Explain about the emergency situations and understand correct response procedures | | |
| 3. Apply safety for tools & equipment | 3 | 7 | Trainee will: Explain about the safety precautions for tools and equipment | | |
| 4. Apply safety for others | 2 | 11 | Trainee will: Explain how to Care for others by using store tools and other equipment. | | |

5. List of Tools, Machinery & Equipment

| | |
|----------------------|---|
| Name of Trade | LEATHER GARMENTS STITCHER (PRACTICAL / THEORY) |
| Duration | 6 Months |

| Sr. # | Name of Item/ Equipment / Tools |
|--------------|---|
| 1 | Industrial Sewing Machines |
| (a) | Flatbed Lock Stitch Single Presser Foot |
| (b) | Flatbed Lock Stitch Double Presser Foot |
| (c) | Zigzag Machine |
| (d) | Bar tacking Machine |
| (e) | Button Hole Machine |
| (f) | Button Press Machine |
| 2 | Scissors |
| 3 | Hammers |
| 4(a) | Screw Driver 250 mms |
| (b) | Screw Driver 50 mms |
| 5 | Electric Iron |
| 6 | Steel Rulers (Foot) |
| 7 | Guage |
| 8 | Measurement Tape |
| 9 | Fusing Machine |
| 10 | Over lock Machine |
| 11 | Magzi Machine |

6. List of Consumable Supplies

| | |
|----------------------|---|
| Name of Trade | LEATHER GARMENTS STITCHER (PRACTICAL / THEORY) |
| Duration | 6 Months |

| Sr. # | List of Consumable Supplies |
|--------------|--|
| 1 | Needle Set |
| 2 | Measuring Tapes |
| 3 | Sand Paper |
| 4 | Bobbin |
| 5 | Bobbin Case |
| 6 | Thread 2 ply, 4 ply, 6 Ply |
| 7 | Solution |
| 8 | Machine Oil |
| 9 | Leather (Different Types) |
| 10 | Lining (Cotton, Polyester, Fallon, Satin, 2tone, Taffeta, Fur, Fleece. |
| 11 | Zippers (Antique silver, Brass, Plastic, Nylon etc. |
| 12 | Quilting & Polyfill (35gm, 50 gm, 75 gm, 100gm, 150 gm) |
| 13 | Thinsulate |
| 14 | D-Rings |
| 15 | Buckles |
| 16 | Eyelets |
| 17 | Shoulder Pad |
| 18 | Velcro Tape |
| 19 | Buttons |
| 20 | Fusing |
| 21 | Fleece / Jersey |
| 22 | Fur |
| 23 | Tapes |
| 24 | Snaps |
| 25 | Foam |
| 26 | Labels |
| 27 | Elastic |
| 28 | ChakMatti |
| 29 | Brushes |
| 30 | Lead Pencil |
| 31 | Studs |